

EXHIBIT D-5  
CLASS CODE: 300-5

CLASS TITLE: BEACH PATROL SUPERVISOR

**PURPOSE OF CLASS:** Supervise a temporary staff with the responsible of enforcing Town Ordinances relevant to beach strand visitors.

Primary Tasks: Supervises and participates in patrols of the beach strand issuing citations to any persons violating town ordinances. Participate with the Public Works Director to interview and train the Beach Patrol personnel on ATV, ordinances, and public relations; prepared the schedules for patrol coverage from 7 am – 7 pm, seven (7) days per week for one week before Memorial Day (May) to one week after Labor Day (September); responsible for transporting the ATV's from the shop to the beach strand; responsible for the maintenance and upkeep of the ATV's in season; notify, by calling 911 immediately, the police department and/or fire department in emergency situations occurring on the strand including but not limited to: missing person reports, injuries/illnesses, disturbances or conflicts.

Equipment Operated: ATV

Reporting Relationship: This position reports to the Public Works Director.

Working Conditions: Works involves general physical hazards of working with equipment and extreme exposures to heat and heat related inclement weather conditions; work involves heavy lifting, crawling and climbing in operation of the equipment.

Education: Graduation from a standard high school or GED equivalent.

Experience: Experience in the public relations; supervision of staff; working knowledge of police procedures, small engine repair and maintenance.

Knowledge, Skills and Abilities: Good knowledge of town ordinances. Skilled in public relations; skill in supervising temporary employees. Ability to understand and follow oral and written instructions; ability to withstand exposure to varied climatic conditions. Ability to work well with other employees and the public.

Special Requirements: Possession of valid North Carolina driver's license.